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ABSTRACT

This book offers 11 essays on hiring in American colleges and universities that explore large issues and provide practical suggestions from the insights and observations of the various contributors. The book is intended to apply to all levels and all types of positions and to help administrators in their efforts to select the best candidate and to retain that person for a number of years. The chapters are as follows: (1) "Introduction: Understanding the Problem" by Ronald H. Stein; (2) "The Role of the President in the Hiring Process" by Joseph F. Kauffman; (3) "The Role of the Dean in the Hiring Process" by Donald W. Jugenheimer; (4) "The Search Committee: Prospecting for Go(l)d" by Milton Greenberg; (5) "What to Look for in a Candidate" by M. Fredric Volkmann; (6) "The Cost of Hiring" by Lewis C. Solmon and Cheryl L. Fagnano; (7) "Working with Partners" by Sue A. Blanshan and E. Gordon Gee; (8) "Hiring Women and Minorities" by Marian J. Swoboda; (9) "Lessons from the Corporate World" by Ronald H. Stein and Ronald Caruso. (10) "The Pros and Cons of Using Headhunters" by Judith Block McLaughlin; and (11) "Conclusion" by Stephen Joel Trachtenberg. Information on the contributors is included and each paper contains its own references. (JB)

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